



Dear Colleague:

**Mark Your Calendars!** The Office of Student Financial Assistance (OSFA) will be conducting two series of nationwide training workshops this summer (schedules enclosed), on the following topics:

- *Series I - 1988-89 Title IV Delivery System and FISAP Update*, and
- *Series II - Basic FISAP Completion.*

## SERIES I

Each workshop in this series will be two days in length. (See enclosed agenda)

The objectives of the Series I workshops are to provide--

- 1) A Dependent and Independent Student example that will help to illustrate the changes to the Title IV delivery process, and
- 2) An update on the changes to the Fiscal Operations Report and Application to Participate (FISAP) in the Campus-Based (Supplemental Educational Opportunity Grants, College Work-Study, and Perkins Loan) Programs and to other Campus-Based related issues (e.g., electronic FISAP, IRS/ED Skiptracing Service).

The content of Series I is directed to aid personnel who already have **a *working knowledge*** of the current delivery system and FISAP process.

Participants are asked to bring with them to the workshop a copy of the Dear Colleague Letter (GEN-88-7), and if received prior to your selected workshop date, a copy of the FISAP form.

Please refer to the enclosed Series I schedule for the date and site most convenient for you and your staff.

## SERIES II

Each workshop in this series will be approximately six hours in length

workshops.

## REGISTRATION

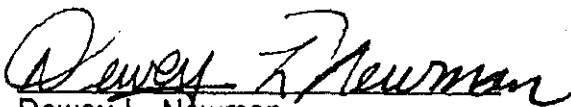
Also enclosed is a Registration Form that must be completed and returned to the OSFA Training Officer whose name and address is listed on the schedule for the workshop site you plan to attend. Registration is important so that adequate materials will be available at each site.

The Registration Form must be received *no later than June 24, 1988*.

On behalf of the Office of Student Financial Assistance, we want to take this opportunity to express our thanks and appreciation to the hosting institutions which are making their facilities available for the workshops in these series.

If you have questions concerning the workshops, please contact the Training Officer listed for the workshop you plan to attend.

Sincerely,



Dewey L. Newman  
Deputy Assistant Secretary for  
Student Financial Assistance



Daniel R. Lau, Director  
Student Financial Assistance  
Programs

Enclosures: Series I Agenda and Workshop Schedule  
Series II Agenda and Workshop Schedule

**Series I Agenda  
for the 2-Day  
1988-89 Title IV Delivery System  
and FISAP Update Workshop**

**Time: 8 hr.**

**Day 2  
Total Time: 8 hr.**

**MORNING SESSION - 3 hr. 30 min.**  
**1988-89 Delivery System**  
Dependent Student Example

**LUNCH - 1 hr.**

**AFTERNOON SESSION - 3 hr. 30 min.**  
**1988-89 Delivery System**  
Dependent Student Example continued and  
Independent Student Example

**MORNING SESSION**  
**1988-89 Delivery System**  
Independent Student Example

**LUNCH**

**AFTERNOON SESSION**

**FISAP UPDATE**

General and Part I, Identify  
and Warning  
Part II, Application to Part  
Part IV, SEOG  
Part V, CWS  
Part VI, Program Summary  
Part III, Perkins

**CAMPUS-BASED HIGH**



July 6-7, 1988                      8:30-4:30  
College of Our Lady of the Elms  
291 Springfield Street  
Chicopee, MA

August 9-10, 1988  
New Hampshire College  
Shapiro Library, Audio V  
2500 North River Road  
Manchester, NH

July 13-14, 1988                      8:30-4:30  
New England Institute of Tech  
Main Building, Second Floor  
2500 Post Road  
Warwick, RI

August 15-16, 1988  
Wesleyan University  
Science Tower, Room 1  
Church Street  
Middletown, CT

July 26-27, 1988                      8:30-4:30  
Bentley College  
Graduate Pavilion  
Beaver and Forest Streets  
Waltham, MA

August 18-19, 1988  
University of Maine  
Dexter Lounge  
Orono, ME

August 4-5, 1988                      9:00-5:00  
St. Michael's College  
Farrell Room, St. Edmund's Hall  
College Parkway  
Winooski, VT

**Return Registration Form to:**

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**Mr. Tom Threlkeld  
Training Officer**

July 12-13, 1988      9:00-5:00  
Trenton State College  
Forcina Hall, Room 134  
Hillwood Lakes (Route 31)  
Trenton, NJ

August 2-3, 1988      9:00-5:00  
InterAmerican University  
of Puerto Rico  
Theater, Metropolitan Campus  
Rd. PR #1  
Francisco Sein Street  
Rio Piedras, Puerto Rico

July 27-28, 1988      9:00-5:00  
Borough of Manhattan  
Community College  
Theater 1  
199 Chambers Street  
New York, NY

August 10-11, 1988      9:00-5:00  
SUNY College of Environmental  
Science and Forestry  
Marshall Hall Auditorium  
Syracuse, NY

**Return Registration Form to:**

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**Mr. William Swift**

July 6-7, 1988                      8:30-4:30  
Kutztown University  
Boehm Building, Room 102  
Rt. 222 (Between Reading &  
Allentown)  
Kutztown, PA

July 13-14, 1988                      8:30-4:30  
University of Charleston  
Geary Student Union,  
Maroon & Gold Room  
2300 MacCorkle Avenue, SE  
Charleston, WV

July 26-27, 1988                      8:30-4:30  
Community College of Baltimore  
Harbor Campus  
Bard Building, Forum Room 204  
600 East Lombard Street  
Baltimore, MD

August 11-12, 1988                      8:30-4:30  
Robert Morris College  
Patrick Henry Center  
Narrows Run  
Coraopolis, PA

August 16-17, 1988                      8:30-4:30  
VA Commonwealth University  
Student Commons, Bldg A  
907 Floyd Avenue  
Richmond, VA

August 22-23, 1988                      8:30-4:30  
Wesley College  
Dupont Center  
120 North State Street  
Dover, DE

**Return Registration Form to:**

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**Mr. Barry Apparies**  
**Training Officer**



June 27-28, 1988                      8:30-4:30  
Nashville State Technical College  
Clements Auditorium  
100 White Bridge Road  
Nashville, TN

July 6-7, 1988                      8:30-4:30  
University of South Carolina  
Letterman's Lounge  
USC William Brice Stadium  
Columbia, SC

July 12-13, 1988                      8:30-4:30  
North Carolina Agricultural &  
Technical College  
Ron McNair Hall  
1601 East Market Street  
Greensboro, NC

July 25-26, 1988                      8:30-4:30  
Educational Research Center  
ETV Auditorium  
3825 Ridgewood Road  
Jackson, MS

August 1-2, 1988                      8:30-4:30  
Univ. of Louisville Shelby Campus  
Founders' Union, Room 218  
9001 Shelbyville Road  
Louisville, KY

August 4-5, 1988                      8:30-4:30  
Auburn University at Montgomery  
Room 109, Godwin Hall  
Highway 80, East  
Montgomery, AL

August 8-9, 1988                      8:30-4:30  
Broward Community College  
S. Campus, Library/Multi-Purpose  
7200 Hollywood Boulevard  
Hollywood, FL

August 9-10, 1988                      8:30-4:30  
Richard B. Russell Federal Building  
Strom Auditorium  
75 Spring Street  
Atlanta, GA

August 11-12, 1988                      8:30-4:30  
University of Central Florida  
Theatre Department, Room 121  
4000 Central Boulevard  
Orlando, FL

**Return Registration Form to:**

**Ms. Francine Reeves**

July 6-7, 1988                      9:00-5:00  
University of Minnesota-St. Paul  
Earle Brown Center  
St. Paul, MN

July 12-13, 1988                      9:00-5:00  
Sangamon State University  
Public Affairs Center  
Springfield, IL

July 27-28, 1988                      9:00-5:00  
Oakland Community College  
Orchard Ridge Campus  
27055 Orchard Lake Road  
Farmington Hills, MI

August 2-3, 1988                      9:00  
Ohio State University  
Fawcett Center for Tomorrow  
2400 Olentangy River Road  
Columbus, OH

August 9-10, 1988                      9:00  
University of Wisconsin  
Memorial Union (Reception R  
Madison, WI

August 16-17, 1988                      9:00  
Butler University  
Clowes Hall (Krammert Room  
4600 Sunset Avenue  
Indianapolis, IN

**Return Registration Form to:**

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**Mr. Douglas Parrott**

June 30-July 1, 1988      8:30-4:30  
Rose State College  
Tom Steed Center Auditorium  
I-40 and Hudiburg Drive  
6420 Southeast 15th  
Midwest City, OK

July 7-8, 1988      8:30-4:30  
University of Central Arkansas  
Health Science Auditorium  
Bruce Street  
Conway, AR

July 14-15, 1988      8:30-4:30  
Louisiana College  
1140 College Drive  
Pineville, LA

July 28-29, 1988      8:30-  
Saint Mary's University  
Treadaway Auditorium  
One Camino Santa Maria  
San Antonio, TX

August 3-4, 1988      8:30-  
Southern Methodist University  
Hughes-Trigg Student Center  
Auditorium, Lower Level  
3140 Dyer  
Dallas, TX

August 11-12, 1988      8:30-  
New Mexico Educational  
Assistance Foundation  
3900 Osuna Northeast  
Albuquerque, NM

**Return Registration Form to:**

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**Ms. Jeannette Zink  
Training Officer**

August 1-2, 1988                      9:00-5:00  
Nebraska Wesleyan University  
Callen Conference Center  
Smith Curtis Building  
6000 St. Paul  
Lincoln, NE

August 4-5, 1988                      9:00-5:00  
Des Moines Area Community College  
2006 S.W. Ankeny Blvd.  
Building 2- Auditorium  
Ankeny, IA

August 16-17, 1988                      9:00-5:00  
Meramec Community College  
11333 Big Bend Blvd.  
Library 2nd Floor, Conference R  
Kirkwood, MO

August 22-23, 1988                      9:00-5:00  
Kansas City Kansas Community College  
7250 State Avenue  
Allied Health Building, Room 124  
Kansas City, KS

Return Registration Form to:

**Mr. Jerry Craft**  
Training Officer

June 26-27, 1988  
University of Colorado  
Old Main Building  
Boulder, CO

9:00-5:00

Casper College  
Casper, WY

July 7-8, 1988  
University of Utah  
Olpin Memorial Student Union  
Salt Lake City, UT

9:00-5:00

August 4-5, 1988  
Augustana College  
Sioux Falls, SD

July 12-13, 1988  
Holiday Inn  
Bismark, ND

9:00-5:00

August 11-12, 1988  
Grouse Mountain Lodge  
Whitefish, MT

**Return Registration Form to:**

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**Mr. Christopher Malcolm**  
**Training Officer**

University of Nevada, Reno  
at Travis Student Union Bldg.  
ine Auditorium  
th and Center Streets  
eno, NV

Laney College  
Forum Building  
900 Fallon Street  
Oakland, CA

August 1-2, 1988 8:30-5:00  
University of San Diego  
orum A  
lcala Park  
an Diego, CA

August 15-16, 1988 8:30-5:00  
Mt. San Antonio College  
Building 26B, Room 101  
1100 North Grand Avenue  
Walnut, CA

August 8-9, 1988 9:00-5:00  
Phoenix College  
ear's Den, Hanley Center  
202 West Thomas Road  
Phoenix, AZ

August 31-Sept. 1, 1988 8:30-5:00  
HIMAG  
(Hawaii Institute for Management)  
3860 Old Pali Road  
Honolulu, HI

Return Registration Form to:

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**Ms. Judie Crummel**  
Training Officer  
U.S. Department of Education  
Office of Student Financial Assistance

July 28-29, 1988                      8:30-4:30  
North Seattle Community College  
Concert Hall, Second Level  
600 College Way North  
Seattle, WA

August 4-5, 1988                      8:30-4:  
Boise State University  
Simplot Micron Center  
Room 217  
Boise, ID

August 1-2, 1988                      8:30-4:30  
University of Alaska- Anchorage  
Administration Building, Room 129  
211 Providence Drive  
Anchorage, AK

August 11-12, 1988                      8:30-4:  
University of Oregon  
ERB Memorial Union  
Student Union, Room 167  
13th and University Streets  
Eugene, OR

Return Registration Form to:

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**1 Day**

**Total Time: 6 hr. 15 min.**

**MORNING SESSION - 3 hr. 15 min.**

**FISAP Basic Workshop**

General & Part I, Identifying Information,  
Certifications and Warning  
Part II, Application to Participate  
Part IV, SEOG  
Part V, CW-S  
Part VI, Program Summary  
Part III, Perkins

**LUNCH - 1 hr.**

**AFTERNOON SESSION**

**Campus-Based High**  
1988-89 Funding Summary  
1988-89 Reallocation  
FY 1989 Budget  
1989-90 Funding Process  
Electronic FISAP (1989)  
DRAP  
IRS/ED Skiptracing Service  
NDSL/Perkins Loan Assistance

**Q & A's and Evaluation**





August 23, 1988      9:00-3:00  
Regis College  
Student Union Building  
235 Wellesely Street  
Weston, MA

Tom Threlkeld, **Region I**  
U.S. Department of Education  
Office of Student Financial Assistance  
J.W. McCormack Post Office and  
Courthouse Building  
5 Post Office Square, Room 510  
Boston, MA 02109

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August 16, 1988      9:30-3:30  
Federal Building  
Rooms 305B and 305C  
26 Federal Plaza  
New York, NY

William Swift, **Region II**  
U.S. Department of Education  
Office of Student Financial Assistance  
26 Federal Plaza, Room 3954  
New York, NY 10278

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August 25, 1988      9:30-3:30  
Drexel University  
Creese Student Center  
32nd & Chestnut Streets  
Philadelphia, PA

Barry Apparies, **Region III**  
U.S. Department of Education  
Office of Student Financial Assistance  
Room 16200  
3535 Market Street  
Philadelphia, PA 19104

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August 17, 1988      8:30-2:30  
Richard B. Russell  
Federal Building, Room 808  
75 Spring Street  
Atlanta, GA

Francine Reeves, **Region IV**  
U.S. Department of Education  
Office of Student Financial Assistance  
101 Marietta Tower, Suite 2203  
Atlanta, GA 30323

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Southern Methodist University  
Hughes-Trigg Student Center  
Auditorium, Lower Level  
3140 Dyer  
Dallas, TX

U.S. Department of Education  
Office of Student Financial Assistance  
1200 Main Tower, Room 2150  
Dallas, TX 75202

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August 24, 1988                      10:00-4:30  
Kansas City Kansas Community  
College  
Allied Health Building, Room 124  
7250 State Avenue  
Kansas City, KS

Jerry Craft, **Region VII**  
U.S. Department of Education  
Office of Student Financial Assistance  
Executive Hills North, 7th Floor  
10220 North Executive Hills Blvd.  
Kansas City, MO 64153

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July 15, 1988                      8:30-5:30  
Stapleton Plaza Hotel ( at  
Stapleton Denver Airport)  
Denver, CO

Christopher Malcolm, **Region VIII**  
U.S. Department of Education  
Office of Student Financial Assistance  
1961 Stout Street, 3rd Floor  
Denver, CO 80294

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July 12, 1988                      9:30-4:00  
San Francisco State University  
Student Union  
Conference Rooms A-E  
1600 Holloway Avenue  
San Francisco, CA

Judie Crummel, **Region IX**  
U.S. Department of Education  
Office of Student Financial Assistance  
50 United Nations Plaza  
San Francisco, CA 94102

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August 18, 1988                      9:00-3:00

Nina Pruneda, **Region X**

Name	Title	Workshop Date	Works